

# DUNKIRK CITY CHARTER - ARTICLE III

## ARTICLE III Mayor

### **§ 3.00. Mayor.**

The Mayor shall be the Chief Executive Officer of the City and shall be responsible for the proper administration of all City Affairs as required by law or any of the provisions of this Charter.

### **§ 3.01. Election and Qualifications.**

The Mayor shall be elected at large commencing with the general election in the year 2003 and every four years thereafter. The Mayor shall devote full time to the duties of the office and shall hold no other elective or appointive office in the City of Dunkirk.

### **§ 3.02. Powers and Duties.**

The powers and duties of the Mayor shall include:

- (a) Responsibility for the exercise of all executive and administrative powers in relation to any and all functions of City government;
- (b) Appointment of all appointive officers with the consent of the Common Council;
- (c) Removal of any appointive officer at any time except as otherwise provided by law or this Charter and in accordance with all provisions of law;
- (d) Appointment of all commissioners, members of boards, and other employees except as otherwise provided by law or by this Charter;
- (e) Supervision of all administrative departments, offices, commissions and boards;
- (f) Implementation and execution of all local laws, ordinances and resolutions enacted and adopted by the Common Council;
- (g) Preparation and submission to the Common Council on or before the first of October of each year of the annual budget and the capital program which shall be prepared in accordance with the law;
- (h) Communication to the Common Council at least once in each year of general statement of the finances, government and affairs of the City, with a summary statement of the activities of the departments, boards, commissions and offices of the City;
- (i) Execution of all contracts, deeds, leases, franchises and any other written instruments authorized by the Common Council;
- (j) Responsibility for negotiation of all employee contracts;

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- (k) Recommendations to the Common Council of the adoption of local laws, ordinances and resolutions necessary for the enactment of innovative programs for the City;
- (l) Calling special meetings of the Common Council;
- (m) Performance of such other duties and execution of such other powers as may be prescribed by law, administrative code or resolution.

### **§ 3.03. Executive Approval and Disapproval.**

The Mayor shall approve or disapprove an ordinance or resolution passed by the Common Council within ten (10) days after receipt; however, the Mayor shall not have the power to disapprove any resolution regulating the internal procedures of the Common Council.

An ordinance or resolution shall be deemed approved upon the endorsement of the original document by the Mayor and its return to the City Clerk within ten (10) days.

If no action is taken by the Mayor within ten (10) days after receipt, the ordinance or resolution shall be deemed approved.

The Mayor in disapproving an ordinance or resolution shall indicate so in writing, setting forth objections thereto within ten (10) days after receipt and shall return the original document to the City Clerk with the disapproval message attached.

Local laws shall be enacted in accordance with and pursuant to the Municipal Home Rule Law of the State of New York.

In considering the budget, the Mayor shall have the power to disapprove any specific item or items which the Common Council may have changed from the original budget submitted by the Mayor, without disapproving the entire budget.